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| Board Position Title: | **President-Elect** |
| Term of Office: | 1 year (January – December) beginning on the first day of the calendar year immediately following his/her election. |
| Position Description: Prepares to lead the Chapter as President as part of the tripartite role of President-Elect, President, and Immediate Past-President. | |
| Roles/Responsibilities:The President-Elect -  * Learns the NRAJPD’s current and long-term goals with affiliated timelines. * Assists the President with assigned tasks and updates stakeholders (committees and board) on the status of these assignments. * Establishes and maintains communication with the President-Elects of State Divisions. * Chairs the Conference Planning Committee * Co-chairs the Constitution and Bylaws Committee. * Nominates to the Board three members to serve on the Executive Committee. * Assumes the duties of the President in the temporary absence of the President. * Serves as a member of the Executive Committee. * Actively participates in all NRAJPD Board meetings and functions. * Ensures the NRAJPD has the economic resources to fulfill its mission. * Works to advance the mission of the NRAJPD. * Serves as an ambassador for the NRAJPD. * May serve on various committees at the request of the NRAJPD President. * Assists the President to prepare and submit the NRAJPD yearly report to the national office according to the guidelines set by the national organization. | |

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| Adopted by: | NRA Board of Directors | Date: | October, 2018 |
| Reviewed by: | NRA Executive Committee | Date: | March, 2020 |
| Updated by: | C & B Committee | Date: | October, 2020 |